**CTAB Applications & Equipment Committee**

**Minutes of Meeting – 3/12/2014**

**Attending:** Marcia Burrell, Nicole Decker, Sue Fisk, Sadig Gulaghayev, Chris Hebblethwaite, Dave Kahn, John Kane, Sean Moriarty, Linda Paris, Mike Pisa, Natalie Sturr, Abby Wiertzema

1. **Campus Images**

A few suggestions were received this year and have been sent to CTS for their review and testing.

CTS shared that they are working on having student computers login faster. This will be most welcomed!

Images will be ready for our review in a few weeks. Everyone is encouraged to look at the images and test the functionality of the software.

Web site for Campus Imaging project:

<http://www.oswego.edu/cts/imaging.html>

* Current software on the images are linked from this page

Timeline for review of Images:

<http://www.oswego.edu/cts/imaging/timeline.html>

1. **Tech Tips**

* Three have gone out so far
* Dave Kahn’s tip on backups is in progress
* Abby is working on several
* A suggestion was made to have a Tech Tip on CutePDF
* Keep the ideas coming!

1. **ServiceNow version upgrade**

* CTS is in the process of upgrading ServiceNow to include a self-service module
* Nicole gave a tour of the new software and explained how this can increase service options and increase efficiency within CTS
* Several members volunteered to be beta testers for this upgrade
* CTS hopes to role this out by the end of the semester

1. **Adobe license issues**

* Sean & Mike shared information on Adobe’s new strategy for supplying and pricing their software
* Adobe products are moving to a cloud-based, annual subscription model.
  + This will likely cause our cost to go up significantly.
    - All customers – colleges and businesses – are facing the same challenges
* At least one SUNY is ‘freezing’ their Adobe software for this coming year and not upgrading
* What are our options? How long can we wait to upgrade? How will the marketplace shake out?

1. **Next Meetings**

Wed, Apr 2 – 8:00am – Celt Conf Room (123 Penfield)

Wed, May 7 – 8:00am – Celt Conf Room (123 Penfield)

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