How to Recall Submitted Work on Tk20
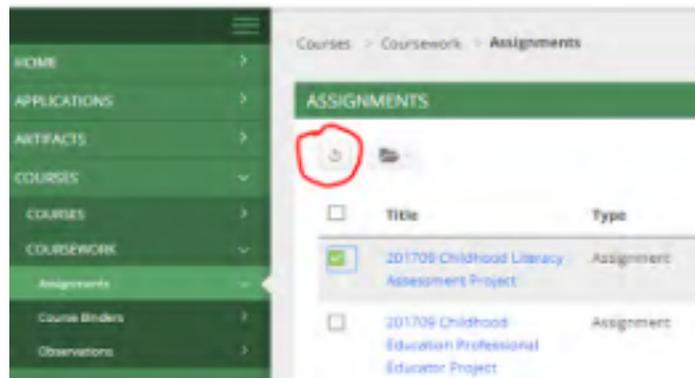
1. If you submit work that you weren't ready to, you have the option to recall it **if it has not been assessed**. Start by logging into Tk20.	 **(The Recall button)**

2. For *normal assignments*, click on **Courses** > **Coursework** > **Assignments**. Locate the assignment you're looking to recall. Select the check box, then click on Recall.	

3. For *Course Binders*, go into **Courses** > **Coursework** > **Course Binder**. Select the Course Binder you're looking to recall. Select the check box, then click on Recall.	

Note: If you are unable to recall your assignment or Course Binder, please contact an administrator for help in reopening your submitted work for editing.	

For further assistance, please email tk20@oswego.edu .