**ATTENTION!! Please Read and Save.**

To: College Community

From: Joan M. Carroll, Faculty Assembly Chair

Re: **Fall 2015 Meeting Schedules:**

**Faculty Assembly** and the **Faculty Assembly Executive Board**

Date: August 3, 2015

The regular **Faculty Assembly** meetings for the Fall 2015 semester will be held on **Mondays** from **3:00 until 5:00 p.m.** in **Shineman Room 175.**

All meetings are open and *non-members of the Assembly are welcome to sit in the back of the room during meetings*.

The meeting dates for Fall 2015 are:

August 31 General Faculty meeting with President Stanley, UFS Senators and UUP reports will follow at 4 pm

September 28

**October 12 and 26**

**November 9 and 23**

The **Faculty Assembly Executive Board** consists of the Chair of Faculty Assembly, the Chairs or designated representatives of the various Councils of the Assembly, the Faculty Senator, the campus UUP representative or designee, plus the President and the Provost (ex officio). The Executive Board organizes the business of the Assembly and consults with the administration on a variety of issues.

The Executive Board meets on alternate Mondays when the Assembly is not in session. Those meetings will be held in **Campus Center 137** from **3:00 until 4:45 p.m.** on the following dates:

**Week of Aug 24 TBA**

**Mondays: September 21 November 2 and 16**

**October 5 and 19 November 30** (if needed)

Additional meetings of the Assembly and/or Executive Board may be convened as needed with prior notice.