April 6, 2015

To: Faculty Assembly

From: Personnel Policies Council

Re: Proposed Bylaws revisions

**Motion 1:** Amend Article XI, Procedure and Voting, Section 5 as follows:

**ARTICLE XI**

**PROCEDURE AND VOTING**

**Section 5. Voting**

1. Voting on all questions **put before the Faculty Assembly** shall be ~~by hand count except for the following~~ **initiated by the chair, using the following methods**:
2. **Hand or voice**, or
3. a secret ballot**, which shall be performed by electronic device; with said electronic device having been approved for use by the Executive Board~~.~~** ~~is authorized by invoking subsection c) below. Voting shall not be by secret ballot except as provided for in these~~ ***~~Bylaws~~***~~, as in Article IX, Section 5 and in b) and c) below~~. ~~Counting of votes may be done by machine, if the house wishes.~~**, or**
4. a roll-call vote.
5. All votes concerning the recommendation or appointment of personnel to councils and committees of the Assembly shall be decided by secret ballot.
6. A ~~secret ballot~~ **roll call vote** on any other matter before the Assembly may be requested by any member of the Assembly. Upon request, the chair shall poll the Assembly by a hand count. If a majority of those voting agree, the vote shall be ~~secret~~ **by roll call** . ~~A positive vote will disallow a roll-call vote as an option.~~
7. **Voting on all matters before the Faculty Assembly shall be conducted with the eligible voting member being physically present, and having signed the attendance form.**
8. **Voting on all matters before the General Faculty shall be by voice vote. If a voice vote is challenged, a hand vote will decide the matter.**

**Rationale:**

1. Electronic voting expedites the voting process
2. Electronic voting allows for an accurate count of votes
3. Providing options allows for contingency situations

**(OVER)**

**Motion 2:** Amend Article XV, Admissions & Student Services Council as follows:

**ARTICLE XV**

Admissions and Student Services Council

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| **Current Language** | **Proposed Language** |
| Admissions & Student Services Council | Student Issues & Concerns Council |
| **Section 1. Ex Officio Members** The Vice President for Student Affairs and Enrollment Management, the Dean of Student Affairs, the Director of Learning Services, and the Coordinator of Disability Services. | **Section 1. Ex Officio Members** Dean of Students, President of the Student Association (SA), Office of Learning Services Director, and the Coordinator of Disability Support Services. |
| **Section 2. Functions**   1. The council shall recommend policy to the Assembly as it relates to the admission of undergraduate students to the College. 2. The council shall recommend policy to the Assembly on all matters pertaining to the welfare of students not directly concerned with classroom instruction, faculty research, or the public service function of the College. 3. Representatives from the Admissions and Student Services Council and the Information Technology Council shall meet at least once per semester, or more often as needed, to review the status of the work of these respective councils. | **Section 2. Functions**   1. The council shall provide a formal vehicle for active dialog between members of the Assembly and members of the undergraduate and graduate student bodies. 2. Serving as a liaison between the Divisions of Student Affairs and Academic Affairs, the council shall bring student issues and concerns before the Assembly as appropriate in order to develop and recommend policy and/or procedures pertinent to both curricular and co-curricular activities. 3. The council shall be co-chaired by a faculty member (FA or Non-FA) and a student (FA or SA), and will meet at least twice each semester; council representatives should deliver a report to the Assembly at least once each semester in order to review the status of their works in progress. |

**Rationale:**

1. Recommendation of Task Force on Shared Governance was elimination
2. Desire of body to keep council for student concerns

**Motion 3:** Article VIII, Assembly Membership), Section 3. Representation as follows:

**Current language:**

1. The Assembly shall include representation from each department as indicated from the table below:

Departmental FTE Representation

16 or fewer 1

More than 16 but fewer than 31 2

31 or more 3

1. Departmental representation shall be based on departmental FTE. In determining departmental FTE, individuals who are full-time or part-time faculty, regardless of the type of appointment or rank, and regardless of whether or not they teach on- or off-campus shall be counted. The departmental FTE for the following academic year shall be based on the average of two FTE counts, the first taken on October 15 and the second taken on February 15 of the current academic year.

**Proposed language:**

1. The Assembly shall include representation from each department as indicated from the table below:

Department count: 20 or fewer = 1

21 or more = 2

1. Departmental representation shall be based on tenure/tenure-track faculty, visiting assistant professors and qualified voting faculty. The departmental number for the following academic year shall be based on the average of the counts from the fall and spring voting faculty lists of the current academic year.

**Rationale:**

1. FTE is an unworkable number.
2. This system will allow one-quarter of FA to have more than one representative, as is currently in place.
3. This accounts for all faculty who have voting privileges within the current system.

**(OVER)**