**Members Absent:**

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| HIS – \_\_\_\_\_\_\_\_\_\_\_\_\_ | M&M – June Dong | PHY – Scott Roby |
| POL – ­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | SOC – Evelyn Benavides | SA – Shelby Gallaro |
| SA – \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | VTP – Margaret Martin |  |

***The meeting was called to order at 3:13 pm.***

1. **Approval of Agenda** – The agenda was approved as distributed.
2. **Approval of minutes of February 16, 2015 meeting –** The minutes were approved as corrected.
3. **FA Chair’s Report –** Joan Carroll
4. New student representatives: Christopher Collins-McNeil, Political Science major and president-elect of Student Association, and Justin Brantley, Finance major.
5. Campus Governance Leaders regional meeting Friday, March 6th, at our Metro Center – to discuss initiatives at the SUNY level as well as any issues or concerns at the campus level.
6. SUNY Online Growth Roundtable on campus, Friday, March 6th – with Leydi Zapata and Carey Hatch from System as well as the provost, deans and others. Will report on this at our next meeting.
7. Derek Greenfield workshop on Diversity and Inclusion on Thursday, March 5th. Please participate if possible and encourage colleagues to do so as well.
8. TA Task Force is progressing on schedule and will have a report at our next meeting.
9. Please say your name and constituency before speaking
10. Please continue to send electronic copies of all handouts and reports to [faculty.assembly@oswego.edu](mailto:faculty.assembly@oswego.edu). Sarah or Greg will convert handouts to PDF for posting on our website and sharing through Google Drive.
11. Please continue to support our green initiatives by bringing your own reusable beverage container to FA meetings.
12. **Student Affairs Update** – Jerald J. Woolfolk, Ph.D., Vice-President for Student Affairs and Enrollment Management and Jerri Drummond, Ph.D., Associate Vice President  
    for Student Affairs and Dean of Students
13. Diversity and Inclusion Committee – evolved in response to student concerns about some racist behaviors last spring. Meets monthly; has initiated and been working on:
14. Federal Heritage Months – now recognized widely on campus each month that we are in session with “I Am Oz” posters, programming, nationally known speakers (i.e. Hill Harper and Doug Blackmon) and student focused/student run programs. Committee hopes to institutionalize this practice.
15. New Student Orientation – last summer each orientation session was infused with a diversity program run by the Laker Leaders
16. Diversity Website – is under construction; unveiling planned within the next few months.
17. Training for Students and Staff – taking place in a variety of ways. Held diversity and inclusion workshops with treasurer training for about 200 student leaders including Greek Council and all student organizations’ presidents and treasurers. Student Association leaders and others traveled to Binghamton, Oneonta and University of Connecticut to participate in various diversity and inclusion training programs.

Students organized and hosted the MLK celebration week, and are working on the upcoming Spring Action Campaign to speak about micro aggressions as well as issues in the community.

1. Student Association
2. Marketing and Branding – working on reaching more students to facilitate wider participation
3. Advisement – Mr. Earnest Washington, Interim Director of Campus Life, is putting together an advisement handbook
4. OzFest – day-long celebration on May 8th to provide an alternative to the Bridge Street Run. Will combine May Day and Casa Palooza into one occasion, and includes one of the largest concerts ever on campus. Four well known artists will perform.
5. Senate – moved its meetings from Lanigan to the Marano Center to be more visible and accessible to students, and is trying to better publicize meetings. Has been inviting guests to meetings, such as President Stanley or other faculty who are involved with clubs. Will plan next year’s entire guest lecture series for the senate during this summer. Making polo shirts to help identify Student Senate members.
6. Programming – goals are to help students develop socially and emotionally, and to help them develop skills they can take away from college to be contributing members of society.
7. Student Leadership Institute – anticipating a large donation to help start institute which will be called Oz Leads, under the direction of Dr. Drummond. Plan is to offer 20 workshops or courses related to leadership development over the course of a year. Students who complete the program will receive a certificate in student leadership.
8. Campus Life – Under the direction of Mr. Washington, this area is moving to take leadership in programming for the campus. Want to bring in at least two nationally known speakers each semester and to increase student engagement given that the more they are engaged the more likely they will graduate. They are encouraging engagement: a) in the class room, b) outside the classroom, c) with faculty in research, in going to national conferences, or even in having a cup of coffee.
9. **Reports of Councils, Committees, and Task Forces**

* **Personnel Policies Council** – Gwen Kay

Met February 17th, reviewed Bylaws changes passed at the General Faculty meeting. Clarified Roberts rules vis a vis abstentions and the vote on the academic calendar proposal at our last meeting. Updated language in proposals for Bylaws Appendices D and E which will be on the floor at our next meeting. Also working on a proposal to change by-laws to incorporate a method of electronic voting.

Question for body: Should the Admissions and Student Services Council be eliminated? Current and former council members were polled for their input on this question. Those in favor of keeping the council felt that there was at least some need to address student services issues, but admissions has not been a focus of the council for quite some time. Might need to look for holes in what council covers and create a new council to cover those issues. Might not have to be a council, could be similar to Extended Learning, with report of what is being planned in student affairs and shared with faculty on a regular basis. Could have representative of that council also serve as faculty representative to the Student Association, creating more faculty-student conversation. Would like to hear a report from Student Association at least once a term at Faculty Assembly. However, imagining that SA president speaks for the entire Student Association is foolish as this is definitely not the case. To proceed, it may be helpful to put our heads together with student affairs to develop a charge for this council.

* **Academic Policies Council** – Sue Fettes

The request to institute policies regarding hybrid courses was discussed; council was disposed to the request, however it is not in its final form yet.

Proposal to create a Nutrition minor was approved as was the proposed addition of Academic Probations to scholarly standards, with a slight change to the language.

The directive based on the SUNY Educator Preparation Program policies to change catalog language regarding entrance GPA requirements to the Initial Teacher Preparation requirements was examined. Any discussion on this change was moot and no vote was taken. We do report the following changes to the catalog: on pages 73, 75, and 78 of the current undergraduate catalog the “… Oswego GPA of 2.5 …” is to be changed to “… Oswego GPA of 3.0 …”

Next meeting Friday, March 6th

* **General Education Council** – Michael Nehring

At a meeting last spring, the council approved ASL 301 for Gen Ed – Humanities but this was never reported out.

* **Information Technology Council** – Marcia Burrell

Met February 23rd and received a CTS update from Sean Moriarity, Chief Technology Officer: Eduroam has been implemented on campus and is already in use. Replacing faculty computers older than July 2010. Looking at a new event management system (EMS) to replace R-25 and a decision is expected soon. Making many wireless improvements – 1st floor Lanigan and Swetman have had wireless access points installed; should be operational by Spring Break.

Analyzed computer lab use campus wide. Also looking at a standardized or consistent process for reserving department hidden labs – Park, Sheldon, Rich

Adobe cloud software is currently being pushed out to TIP recipients; will then work to push it out to the labs. Faculty can call Help Desk to have Adobe products put on their machines.

Next meetings: Thu, April 23 @ 8:00am Thu, April 30 @ 2:00pm

* **Graduate Council** – Ray Morrison

The MSED Health and Physical Education revision was presented to the council at its previous meeting and subsequently approved by members via email. At its February 27th meeting, approved the following courses with minor edits:

COM 501 Applied Communication Theory

COM 580 Ethics and Conflict in Organizations

COM 590 Strategic Communication

SPE 517 Reading Intervention for Middle and High School Learners

SPE 535 Special Education Methods

SPE 596 Student Teaching: ADO Special Educator

Department of Curriculum and Instruction new Master of Science Studies in Education (MSSE) will be reviewed at a later date.

Interim Graduate Dean Brad Korbesmeyer reported that the Office of Graduate Studies is using Google Advertising to promote the MBA in Health Services Administration (HSA). They will be assessing the financial response to this investment because they are now able to track the number of clicks and number of requests for information. The Dean is also working on standardizing how Graduate Assistant (GA) positions are awarded.

Next meeting March 6th 8:00 AM 302 Poucher Hall

* **Undergraduate Curriculum Council** – Lenuta Guikin

Met on Feb 25th and approved the following new course proposals:

DNC 250 Dance Around the World

ISC 250 Programming Through Mobile App Development

NAS 240 American Indian Philosophies and Religions

MAT 496 Capstone Project

Also approved changes in the prerequisites for the following courses:

ECE 454 Old: ECE 314, MAT 318, MAT 349 New: ECE 233, ECE 314, MAT 249

PSY 330 Old: PSY 320 New: PSY 320 or HDV 322 or HDV 323 or IP

1. **Elections –** no nominations
2. **Unfinished Business**.

* Proposed 2018-2019 calendar Passed 30 – 12

Discussion: This calendar reduces the number of MWF classes from 42 to 39, though counting the final exam, still provides adequate instructional time.

Question was raised about simply extending the semester by one week. This would not allow sufficient time to process grades, consider appeals, complete disqualification review and notify students in a timely manner.

Question was raised about starting a week earlier. We want students to be able to make as much money as possible over the summer to support themselves during the school year. Reducing this time by a week diminishes the amount they can earn. Also this would mean that RA’s and other faculty would have to return from summer break even earlier severely limiting the work they can do over the summer.

* Proposed Revisions to Faculty Bylaws Article VIII - Assembly Membership

**Motion 1**: Change Faculty Representation from FTE basis to one representative from each department

Discussion: Some departments have more than one faculty representative, but only one of them attends most meetings; this proposal would enable departments to send just one representative.

The language is ambiguous.

Larger departments should have more representatives as not everyone in the department will have the same opinions about every issue; having more than one representative allows those differing opinions to be heard.

This motion will not limit the opportunities for departmental involvement campus-wide; rather it will increase opportunities in that fewer faculty will be involved in Faculty Assembly. However, as this is where decisions are made, this is where the representation matters most.

Since there is no clear description of the current basis for representation (FTE), it is difficult to consider replacing it somewhat arbitrarily. Accordingly, the body decided to send the proposal back to the council for reconsideration and possible revision.

**Motion 2:** Add IPAC chair or designee as representative for all interdisciplinary programs Failed 32 – 6

Discussion: Chair of IPAC would also have representation through her/his home department.

**Motion 3:** Change administrative group representation from FTE basis to 2 representatives Passed 38 – 2

Discussion: Based on the FTE, there already are normally two representatives of administration; this change would just cement something already in practice.

**Motion 4:** Change professional staff representation from FTE basis to 4 representatives Failed 34 – 5

Discussion: Professional staff may have allegiances to other departments; passing this may inadvertently increase a specific department’s voting power.

* Proposed Art Illustration Minor Passed 36 – 0
* Proposed Graduate Certificate in Behavioral Forensics Passed 34 – 4
* Proposed Addition of Academic Probation to Scholarly Standards in College Catalog

Question was raised if this will apply to part time students. It will. Passed 39 – 0

1. **New Business** No new business.

***Meeting adjourned at 4:55 pm.***