

**Curriculum and Instruction Department** **Field Placement Time Sheet**

Teacher Candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course/Section: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Host Teacher Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade Level(s) or Subject: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Host School: ­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Day/Time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Week of** | **Monday** | **Tuesday** |  **Wed.** | **Thurs.** | **Friday** | **Total Hours** | **Indicate reason for absence** |
| ***Example*** | ***09/08/2015*** | ***8:15-11:30*** |  |  |  |  | ***3 hr. 15min.*** |   |
| 1 |   |   |   |   |   |   |   |   |
| 2 |   |   |   |   |   |   |   |   |
| 3 |   |   |   |   |   |   |   |   |
| 4 |   |   |   |   |   |   |   |   |
| 5 |   |   |   |   |   |   |   |   |
| 6 |   |   |   |   |   |   |   |   |
| 7 |   |   |   |   |   |   |   |   |
| 8 |   |   |   |   |   |   |   |   |
| 9 |   |   |   |   |   |   |   |   |
| 10 |   |   |   |   |   |   |   |   |
| 11 |   |   |   |   |   |   |   |   |
| 12 |   |   |   |   |   |   |   |   |

 ***Directions:*** *Indicate time* ***in*** *and* ***out,*** *total weekly hours and reason for absence (holiday, snow day, etc.) if any.*

***Note: Candidates are required to attend their field placement through the last week of college classes (Nov 30 –Dec 4, 2015)***

***Teacher Signature:*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* ***Date:*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Would you be willing to host another SUNY Oswego student for a field placement? \_\_\_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_\_\_No*

*What other teacher in your building can you recommend to host a student? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Please help us find SUNY Oswego alumni. Are you a SUNY Oswego alumni? \_\_\_\_\_\_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_\_\_\_\_\_\_No*

***To the Teacher****: Thank you for serving as a mentor to this teacher candidate. Please return this completed form along with the completed assessment form in an*

*envelope. Seal the envelope, sign your name across the sealed flap, and have the teacher candidate return it to:*

***Curriculum & Instruction*** *-* ***213******Hewitt Union no later than Monday, Dec 7, 2015****.*

*Candidates will not receive a grade for this field placement unless this information is received.*