IST 190/390: Global Issues and Awareness
1 Credit Hour
Spring 2018: 1/22/2018-5/04/2018

Your instructor reserves the right to change this syllabus as deemed necessary.

I. **Time and Location:**
   CRN# 10366, IST 190 (Freshmen/Sophomores), Section 800.
   CRN# 10367, IST 390 (Juniors/Seniors), Section 800.

   Important Dates: Last day to drop without a transcript entry: **2/9/18**
   Last day to withdraw with a "WP/WF/WN" grade: **2/12/18 - 4/2/18**

II. **Instructor Contact Information:**
   Dr. Budhinath Padhy, Email: budhinath.padhy@oswego.edu
   Office: 120 Hart Hall, Office Hours: Tuesdays 7-9 PM

III. **Course Description:** IST 190 (freshmen/sophomores) and IST 390 (juniors/seniors): This course
   is a one credit hour requirement for (only) students living in Hart GLLC. This course is
   designed to involve students in experiences related to global awareness outside the
   classroom. Additional information is available on Blackboard

   (www.oswego.edu/academics/blackboard.html) and the Hart page:
   (www.oswego.edu/student/residential/residence_halls/hart/harthall/ist_info.html)

IV. **Course Objectives:** Following completion of this course, students will exhibit an enhanced
   awareness of their place in an increasingly global society. They will be able to express
   comprehensively and logically how the concepts they have learned relate to their present
   experiences by attending **pre-approved IST events** and through their **community service
   project**(s). **The IST Calendar containing these events/projects can be found here:**

   www.oswego.edu/student/residential/residence_halls/hart/harthall/IST_Events.html

V. **Student responsibilities (Need to pass both components separately):**

   (A) **Approved IST Events (90 points):**

   **Students will be required to attend a minimum of six (6) pre-approved IST events
   and write experiential papers** following each event attended. Examples of programs:
   lectures, panel presentations, films, concerts, field trips, discussions, art exhibits or other
   intellectual or cultural activities.

   a. **Students may also initiate and earn *presentation* credit for one event during
      the semester**. Contact your GRM for details.
   b. **Students may also participate in a maximum of 3 IST approved *discussion*
      programs per semester**. Sign up at the front desk.

(B) Community Service (10-points):
   Students are required to complete a *minimum* of 10 hours of community service for the entire semester.

VI. Deliverables for IST Events:

(A) IST approved Event Paper Write-up Format:

All IST papers should be typed on at least one page and no more than two pages, double spaced with no greater than one inch margins (left, right, top and bottom) and twelve point Times or Times Roman font. Please use correct spelling and grammar. Each paper will be graded out of 15 points.

Name_____ Room #_____ Date of program:_____
Program Topic_____ Presenter_____

(i) **Summary**: (One short paragraph - no more than one-third of a page), worth 3 points.

(ii) One question must be from Group A (6 points, at least 6 sentences)

(iii) **Second question can be from either Group A or B**. (6 points, at least 6 sentences)

Group A Questions: How does this event relate to any academic course you have taken or are currently taking? How does this program relate to any local, national, or otherwise current event? How does this program relate to global or international issues?

Group B Questions: How did this event relate to any personal experiences you've previously had? Did you gain any new information from this program? If so, what? If not, why not?

(B) Student Initiated Presentation Credit:
Students are encouraged to develop programs for the Hart IST course. To **initiate a program**, students must present their proposal to a GRM or FRM two weeks in advance, fill up the form: http://goo.gl/forms/xN5xt9M0Xy and must prepare the program in cooperation with the GRM/FRM. This applies ONLY to programs that are presented in Hart and produced specifically for the IST program. Presentation credit will NOT be given to those who participate in outside IST-approved events (e.g., concerts, plays, etc). After presentation need to submit the content (power point or other format) of the talk to Blackboard.

(C) Discussion Credit:
Students may participate in a maximum of 3 discussions **in lieu of writing papers**. Students must sign up for discussions at the front desk. Each student must actively participate in the discussion. Only programs **identified as discussions on the IST calendar** may be used for discussion credit. Students who sign up for a discussion and do not show up will be penalized 5 points for each discussion missed.

(D) Ground Rules during attending IST Programs:

    a. Students cannot enter an IST program late. Any student arriving late will be asked to leave or stay for NO credit.
    b. Students are not allowed to text, talk, sleep or do any unrelated work on their computers.
    c. Students may leave to use the bathroom or get a drink/pen, etc. but to receive the credit should not be away for more than 10 minutes.

VII.   Hart Global Living and Learning Community Policy on Plagiarism
According to the Oswego State website, plagiarism is defined as follows: **the representation of another's words, thoughts, or ideas as one's own.** While it is expected that a student who is engaged in writing will utilize information from sources other than personal experience, appropriate acknowledgment of such sources is required. Some examples of plagiarism include:

(1) Utilizing a direct quotation without citing the source
(2) Paraphrasing the ideas, interpretation, expressions of another without giving credit; and,
(3) Representing the thought of others as their own by failing to acknowledge or document sources.

Sources of information should be credited or footnoted by following an English language style guide (e.g., Modern Language Association Style Sheet, The Publication Manual of the American Psychological Association, etc.).
(http://www.oswego.edu/administration/registrar/policy_text.html)

VIII.   Avoiding Plagiarism and Consequences of Plagiarism:

(a) **How to avoid any potential plagiarism?** After submitting the paper in the dropbox, students using **safe assign tool in Blackboard**, will be given an opportunity to check their submissions if they inadvertently introduced some writings that can count for plagiarism (see documentation in Blackboard). If a match of 10% or more is found, **then only** the students need to revise their paper and submit in the same dropbox for the second (and last) time. All these prior checking must be done before the deadline of the particular dropbox.

(b) **Consequences of Plagiarism: Any student who commits an act of plagiarism as defined above will face the following possible consequences (at the discretion of the Faculty Director): 1. Receive a failing grade on that particular paper. 2. Receive a failing grade for the semester and move out of the Hart Global Living and Learning Center. 3. Be reported to the Dean's office.**

The Faculty Director has the authority to take any other action that he/she deems appropriate in response the any incident of plagiarism.   It is the responsibility of the student to read, understand, and follow these polices. The following resources are available to help students better understand plagiarism:
Oswego State Policy: http://www.oswego.edu/administration/registrar/policy_text.html
Penfield Library website: http://www.oswego.edu/library/instruction/plagtut/index.html

IX. Community Service Requirements:

Note: Community Service projects must be voluntary and you do not get paid. Services that you are not already getting credit for in another course, program, student organization, or other requirement. Services that you do not directly benefit from- they must be services to others. Promoting or fundraising for your own club/organization is serving yourself. Working through an organization in service projects to the community is acceptable. Similarly, services cannot be provided to exclusively your friends or family. Community service must be supervised. Students must complete a total of 10 hours of community service for the semester (5 hours by midterm deadline).

Community Service Opportunities: It is advised that you educate yourself EARLY in the semester on the numerous opportunities for community service.

- Check out the online database, Laker Leads, at the Compass, 145 Campus Center, for a list of service opportunities: http://www.oswego.edu/academics/opportunities/service/community_service
- Visit the Office of Community Service & Service Learning at 145 Campus Center or get on their listserv by emailing service@oswego.edu.
- Contact your FRM in conjunction with your GRM will be willing to assist you with finding community service opportunities. However, always look for the community service ads in the bulletin board located near the 1st floor elevators.

Examples:

- **Hosting Prospective Students:** In keeping with the **community service** policy of other program buildings, Hart GLLC allows for 5 hours of community service for hosting a student overnight for the Admissions Office. There is no limit on how many students a resident may host, but each overnight guest and tour is given a maximum of 5 community service hours.

Delivering Community Service Hours:

Community service log forms are available to be downloaded from the Blackboard. Completed logs with real signatures of the supervisors need to be scanned/pictured and the image(s) **must be submitted ONLY through the blackboard CS dropboxes: CSMid and CSFinal by midterm and final deadlines respectively. Note that multiple CS log images can loaded for a single submission. Also, the submitted image(s) must be legible and students must keep their original CS logs as a proof until the final semester grades are out. On**ly the Hall Director and IST Director can approve events/projects.

For questions as to whether a specific event/project is approved for community service, email to Dr. Budhinath.Padhy@oswego.edu. Dr. Padhy's decision is final. Events/projects that are not pre-approved will not be accepted.

X. Cycles and Deadlines:

Following the **mandatory All Hall Meeting** (AHM), there will be a **syllabus quiz** for this course. The syllabus quiz is intended to test if the students understood the overall IST 190/390 course requirements and if this course is for them. A grade of 100% in this syllabus quiz by the prescribed deadline is required. Students who fail to submit this quiz by the deadline are likely to be dropped from the IST course and will be relocated to other residence halls where IST is not required. However, if such situation arises, students will be given an opportunity to appeal to the Faculty Director, and the decision of the Faculty Director, upon evaluation of the case, will be final.

Following the syllabus quiz, there are total of six (6) deadlines (see the schedule below) for the entire 12-week semester. In other words, there will SIX cycles of two weeks window of activity followed by a deadline. Hence students are urged to submit (through blackboard dropbox) at least one of their deliverables for each cycle by the prescribed deadline (at bottom). Multiple deliverables which are earned in a particular cycle could be carried forward, and be submitted in a later deadline as far as "at least one deliverable per cycle" is maintained.

To help students to improve their grades, an additional dropbox (7th dropbox) has been created for the submission of a rewrite, a paper due to a missed deadline or a new IST program. This additional dropbox can be used only **once** for the entire semester.

The **Community Service Hours deadlines** fall on the midterm and the final deadlines respectively. Unless approved by the Faculty Director, students who miss these CS deadlines will receive a credit of zero. Please see the schedule below.

XI. Means of Evaluation:

Students will be evaluated out of 100 points, out of which 10 points is reserved for community service hours earned and rest 90 points for the six (6) paper write-ups/presentations/discussions. Note that each paper write-ups/presentation or discussion is worth a maximum of 15 points. A rubric used for the grading of student papers is available on Blackboard.

For midterm evaluations, the best three scores (out of the first 3 dropbox scores and the additional dropbox score) will be used for calculations. For the final exam evaluations, the best six scores (out of the regular 6 dropbox scores and the additional dropbox score) will be used for calculations.

To obtain a overall passing grade a student must need to get at least 70% **(a grade of C-)** by the end of the final deadline (**with a minimum of 10 points from community service hours and minimum of 60 points from IST programs separately**). A final letter grade for the course will be given on the basis of his/her total percentage, rounded up to the nearest percent.

A = 93-100% A- = 90-92% B+ = 87-89% B = 83-86%   B- = 80-82% C+ = 77-79% C = 73-76% C- = 70-72% D+ = 67-69% D = 63-66%   D- = 60-62% E= less than 60% or failure to meet requirements.

XII.   Consequences:

(i) Midterm Grade Consequences:

Midterm Passed (At least 5 points from Community Services and at least 30 points from IST programs separately)	Midterm Failed (Less than 5 points from Community Services and/or less than 30 points from IST programs)
Congratulations!! Students will be allowed to stay in the Hart Hall for the rest of the semester and will be allowed to continue to finish the IST course requirements.	Students who obtain **at least** 15 points from IST programs will be allowed to stay and continue to finish the IST course requirements **provided this is the first time they have failed the Midterm** during their Hart Hall residency. Otherwise, anyone earning less than 15 points will need to be moved out of Hart Hall and will receive a final grade of E.

(ii) **Final Grade Consequences:**
Students with a final semester grade of C- or above will ONLY be eligible to stay in the Hart Hall for the upcoming semester.

I. Tentative Course Outline:

Below is a tentative course outline.

Week/Start Date	Dates	Topics
1(1/22)		**Fall Semester Starts**
2 (1/29)	**2/4**	**All Hall Meeting** **(Orientation, Going over Syllabus, Hart Hall Rules)**
3 (2/5)		***Attend IST Programs/Make Presentations/Participate in Discussions** ***Make a plan & Do Community Services**
	2/11	**DEADLINE 0, Syllabus Quiz, Sunday @11:59 PM**
4 (2/12)		***Attend IST Programs/Make Presentations/Participate in Discussions** ***Do Community Services**
	2/18	**DEADLINE 1, Sunday @11:59 PM** **Submit at least one of the following three in the blackboard:** • **Program writeup** • **Presentation materials & Receipt** • **Discussion Receipt**
5 (2/19)		***Attend IST Programs/Make Presentations/Participate in Discussions** ***Do Community Services**
6 (2/26)		***Attend IST Programs/Make Presentations/Participate in Discussions** ***Do Community Services**
	3/4	**DEADLINE 2, Sunday @11:59 PM** **Submit at least one of the following three in the blackboard:** • **Paper writeup** • **Presentation materials & Receipt** • **Discussion Receipt**
7 (3/5)		***Attend IST Programs/Make Presentations/Participate in Discussions** ***Do Community Services**
8 (3/12)		**Spring Break – Enjoy!!**
	3/19	**MIDTERM DEADLINE /DEADLINE 3, Monday @11:59 PM** **(a) Submit at least one of the following three in the blackboard:** • **Paper writeup** • **Presentation materials & Receipt** • **Discussion Receipt** **(b) Submit number of Community Services hours performed by Midterm deadline(Minimum required: 5 hours by midterm)**

9 (3/19)		***Attend IST Programs/Make Presentations/Participate in Discussions** ***Do Community Services**
10 (3/26)		***Attend IST Programs/Make Presentations/Participate in Discussions** ***Do Community Services**
	4/1	**DEADLINE 4, Sunday @11:59 PM** **Submit at least one of the following three in the blackboard:** • **Paper writeup** • **Presentation materials & Receipt** • **Discussion Receipt**
11 (4/2)		***Attend IST Programs/Make Presentations/Participate in Discussions** ***Do Community Services**
12 (4/9)		***Attend IST Programs/Make Presentations/Participate in Discussions** ***Do Community Services**
	4/15	**DEADLINE 5, Sunday @11:59 PM** **Submit at least one of the following three in the blackboard:** • **Paper writeup** • **Presentation materials & Receipt** • **Discussion Receipt**
13 (4/16)		***Attend IST Programs/Make Presentations/Participate in Discussions** ***Do Community Services**
14 (4/23)		***Attend IST Programs/Make Presentations/Participate in Discussions** ***Do Community Services**
	4/30	**FINAL DEADLINE/ DEADLINE 6, Monday @11:59 PM** **(a) Submit at least one of the following three in the blackboard:** • **Paper writeup** • **Presentation materials & Receipt** • **Discussion Receipt** **(b) Submit number of Community Services hours performed after Midterm deadline.** **(Note: Minimum of 10 CS hours required in total including 5 hours by midterm).**