

Provost Faculty Research and Creative Activities Fellowship Application Cover Sheet

The Provost Faculty and Research and Creative Activities Fellowship is awarded directly to the Fellow in the form of reassigned time from teaching, equivalent to 3 credit hours per semester. The fellowship must be used in the academic year following the year in which the fellowship is awarded. This fellowship cannot be deferred.

Date:

Name:

Rank:

Department:

Appt. Date:

Proposed Academic Year of Fellowship:

Eligibility Requirements: Active tenure track or faculty on continuing appointment.

Nomination and Selection: Along with this application cover sheet, all nomination materials, including nomination letter, candidate statement and CV, must be submitted by the candidate to their Dean's Office no later than the **second Friday in December**. Once submitted, the Dean's Office will have one week (third Friday in December) to send all signed materials to scac-admin@oswego.edu.

Required materials include:

- ❖ A letter from the candidate's department chair officially nominating the candidate and describing his or her qualifications, initiative, research, and potential for successful extramural funding.
- ❖ The candidate's curriculum vita.
- ❖ A brief one to two-page statement by the candidate describing immediate research and grant activity plans including expected outcomes.

Reporting Requirements: The Fellow agrees to submit a progress report at mid-year (due January 15th), followed by a final report (due June 1st) through [Google Forms](#).

Applicant Signature

Date

Department Chair Recommendation: Support _____ Deny _____

Please forward this proposal request to your school's Dean. You must attach a brief description of how the applicant's duties (teaching, advising, service, etc.) will be covered during this fellowship.

Dept. Chairperson's Signature

Date

Dean's Recommendation: Support _____ Deny _____

Dean's Signature

Date

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Associate Provost for Research Develop. and Admin. Support _____ Deny _____

Associate Provost for Research Development and Admin's Signature

Date