

Stephen Saraydar Undergraduate Research Grant
Department of Anthropology
SUNY Oswego

2018–2019 Application and Guidelines

Deadline: First Monday in April

The SUNY Oswego Department of Anthropology is pleased to announce the call for applications for the Saraydar Undergraduate Research Grant. This opportunity is designed to support undergraduate student research in the fields of anthropology in Archaeology and Biological Anthropology.

PURPOSE: The purpose of this grant is to support and encourage independent undergraduate research activity in anthropology. Two \$500 awards will be announced at the end of the Spring 2018 semester, for projects that will take place during the Fall 2018 and Spring 2019 semesters. The funds may be used for supplies, equipment, or other expenses directly related to the completion of the proposed project. Wage stipends will not be funded under the grant.

APPLICATION SUBMISSION: The application for this grant must be submitted through [Google Forms](#) by 4:30 pm on the first Monday in April. The application link along with the necessary supporting documents can be found within the Office of Research and Sponsored Programs’ “[Internal Grants](#)” page under the “Student Grants” section. It is the responsibility of the applicant to ensure that the applicants application, including the letter of recommendation, is submitted and received by the deadline.

ELIGIBILITY: The grant is open to SUNY Oswego Anthropology majors and minors, who are in their third, or junior year of study. Previously completed projects will not be funded.

FUNDS: The maximum award will be \$500. Funds may be used for expenses directly related to the proposed activity. Students with project budgets that exceed the \$500 limit are encouraged to seek additional funding, such as the Student Scholarly and Creative Activity Grant or a Student Mini Grant. Guidelines for these opportunities can be found on the “[Internal Grants](#)” page as well.

FACULTY SPONSORSHIP: The grantee will obtain sponsorship of an Anthropology faculty member to oversee the project. This faculty sponsor will also oversee an independent study course, which all awardees will be required to take during either the Fall or Spring semester.

APPLICATION COMPONENTS: Requests for funding must include the information listed below. The narrative should not exceed six (6) double-spaced pages (250 words per page), excluding attachments. Proposals with narratives exceeding the page limit will not be reviewed. The following elements are parts of the application:

Abstract	Briefly summarize your proposal (150 words or less).
Project Narrative	State the purpose and significance of your project in a clear, concise manner that is easily understood. Provide a context for the project and state the objectives and methods clearly and specifically. Be sure to cite sources of major significance in the references and explain their importance. Describe expected outcomes and their impact on current understanding, knowledge, or practice.
Project Budget	As previously noted, the maximum award is \$500. The budget component of the proposal must provide a listing of all costs related to the project, including any that exceed the funding limit. Please include both a line item budget and a budget justification—a brief explanation with the significance of each item. The budget justification should also list any additional funding that has been secured for the same project.
Bibliography	Provide a bibliography appropriate to your discipline that documents any works cited in your program narrative as well as those that inform your project design, methodology, context and/or approach.
Applicant CV	Provide an up-to-date CV.
Presentation	Discuss your plans for disseminating the results of your project. At a minimum, results of the project must be presented publically through an academic or professional conference, including but not limited to Quest.
Appendix (Optional)	Please provide any additional information that will help inform the reviewers' decision-making process. Examples of appropriate additional information include letters of commitment for additional funding, letters of project approval from the Institutional Review Board, letters of support from individuals and entities that will help facilitate effective implementation of the proposed project, and documentation of prior successful project implementation.

NOTE: The applicant must have approval from SUNY Oswego's Human Subjects Committee, if necessary, **before** the grant application is reviewed. Please refer to the Human Subjects Committee web site for more information: <https://www.oswego.edu/human-subjects-committee/>

APPLICATION CHECKLIST – Be sure to include the following in your application:

- Abstract
- Narrative
- Budget
- Bibliography
- Applicant CV
- Presentation Options
- Optional Appendix

REPORT: A final report must be submitted upon conclusion of the project or within one year of receiving the award to the faculty sponsor. This may be in addition to any items required through the independent study course. In addition, results of the project must be presented publically through an academic or professional conference, including but not limited to Quest.