



Signature Authority Authorization Form

Submit to: Office of Research & Sponsored Programs
210 Sheldon Hall, Bldg#1
orsp@osweg.edu

From: _____ DATE: _____

I, _____, hereby authorize _____
(Project Director Name) (Designee name and role/title)

to sign documents related to research project(s) :

_____	award# - project# -task#	_____	award name
_____	award# - project# -task#	_____	award name
_____	award# - project# -task#	_____	award name
_____	award# - project# -task#	_____	award name

- Purchase / Payment requisitions
- Purchase verification of goods received
- Travel Vouchers
- Employee Appointment Forms (New Hires)
- Employee Change Forms (Updates)
- IFR / Cost Share Assignment Forms
- Fellowship Forms
- Employee Timesheets
- Participant Stipends
- Budget Amendments
- Project Technical Reports
- Project Extension Requests
- Report Center Access
- All of the above

Other (please describe) :

Signatures:

Designee Date

Project Director Date