Please answer the following questions:

**Action:** Describe your CCLS project. Which CCLS standards will you target?

**Rationale:** Fully state your rationale for the project. Why is this work important?

**Responsibilities/Timeline:** Identify a series of action steps you will take to complete your project. Next to each step, identify person(s) responsible for carrying out that task. For each step also identify your timeline (during what month(s) you plan to complete each step).
**Evaluation:** What **data** will you collect that shows the impact of your project on student achievement of CCLS? How will you document student learning? Teacher learning?

**Resources:** What resources will you need for this project? What costs, if any, will be incurred? What are possible sources of funding for needed resources?